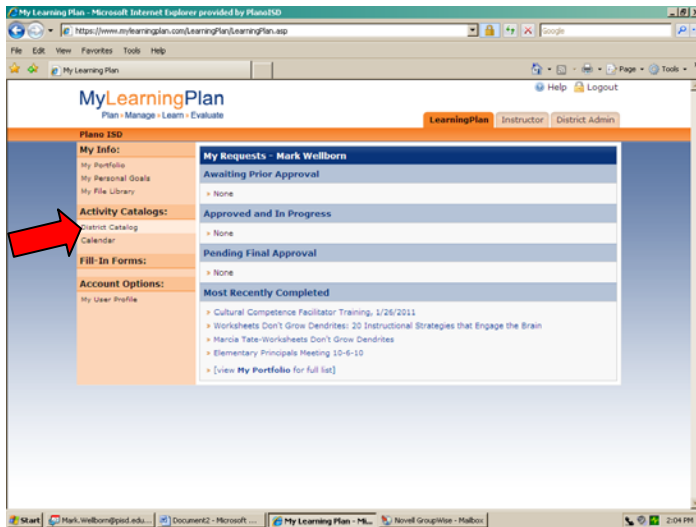
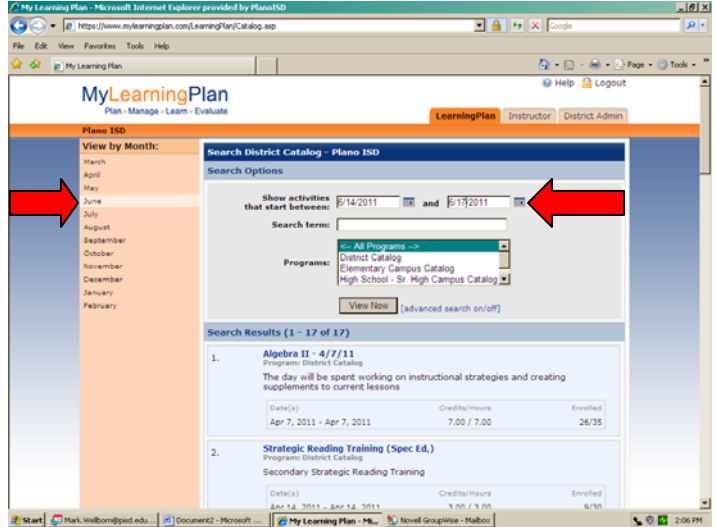


Register to Attend Activity (All Staff)

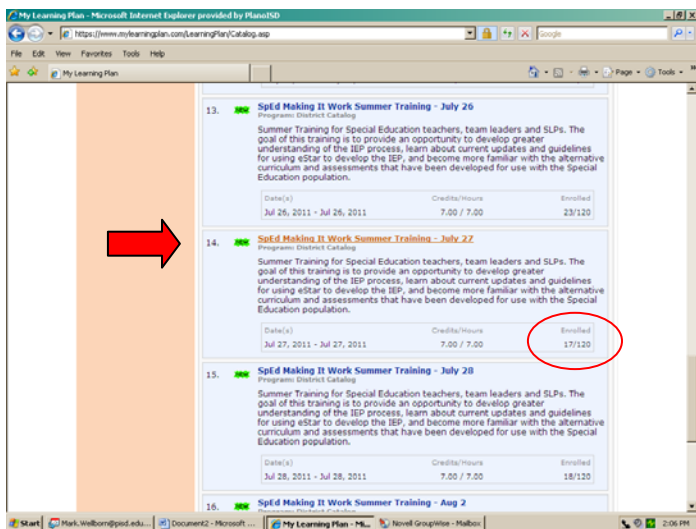
1. Select District Catalog.



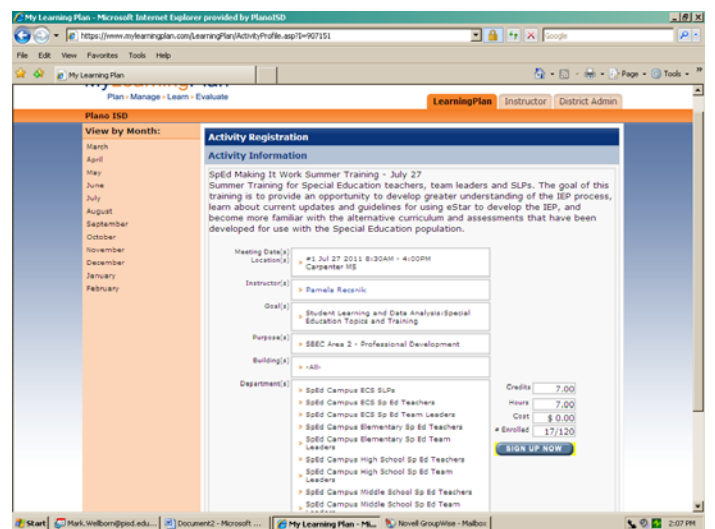
2. Scroll through the list or select the month or dates and click **View Now**. (Skip Programs.)



3. Scroll through available activities and read descriptions. Click the title to open and register.



4. Review details. Click **Sign Up Now** to register or the back arrow to exit without registering.



NOTE: Once you click **Sign Up Now**, you are automatically registered! You will receive an email reminder based upon the number of days advanced notice you selected in your **User Profile**. (Return to **My User Profile** to change your notification preferences if needed.) For others' benefit, be sure to drop the activity by clicking on the title on your MLP home screen and follow the prompts if you are unable to attend.